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**ELLIS  
GUILFORD  
SCHOOL**  
*Creative  
Education  
Trust*

7 February 2019

Dear Parent/Carer,

### **Mobile Phone Policy**

We are all aware of the potential harmful effects of the incorrect use of social media on young people. It is often the root cause of bullying within and outside schools, causing emotional harm and anxiety as documented in the media.

During breaktimes, the use of mobile phones prevents genuine social interaction between pupils.

Taking this into account, the school is making a change to its policy regarding mobile phone usage.

From Tuesday, 26 February 2019, the school will comply with The Creative Education Trust's e-safety policy which does not allow the use of mobile phones during the school day. The policy will also apply to school staff. In emergencies, parents/carers should make contact via the school reception.

### **What does this mean?**

For safety reasons travelling to and from school, mobile phones can be brought into school at the owner's own risk, the school does not accept any responsibility for them. However, they should be turned off, be out of sight and should be kept in their school bag. If mobile phones are visible, or used on the school site, they will be confiscated and kept in a locked cabinet. The mobile phone will only be returned to a parent or carer.

Please refer to the CET Child Protection Policy, page 11, paragraph 52 and 53.  
The link is: <http://www.ellisguilfordschool.co.uk/our-school/policies/>.

Thank you for your support.

Yours sincerely

David Powell  
Principal